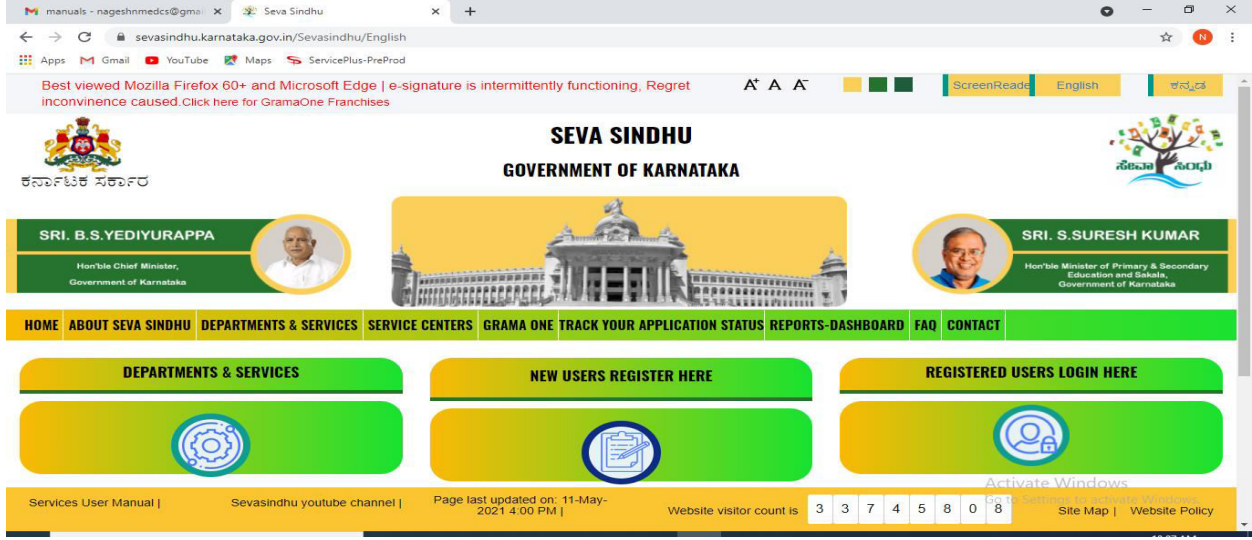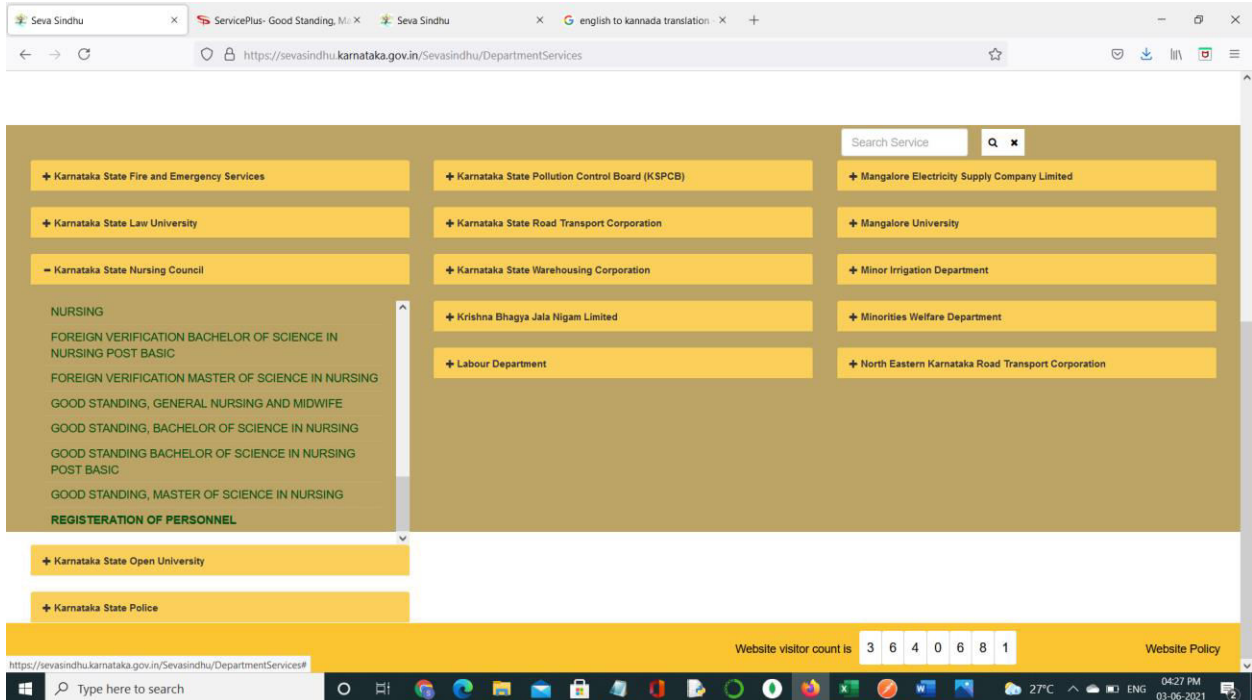# ಕರ್ನಾಟಕ ರಾಜ್ಯ ಶುಶ್ರೂಷ ಪರಿಷತ್
Karnataka State Nursing Council
ಸಿಬ್ಬಂದಿ ನೋಂದಣಿ - ಕೆಎಸ್ಎನ್ಸಿ
REGISTERATION OF PERSONNEL
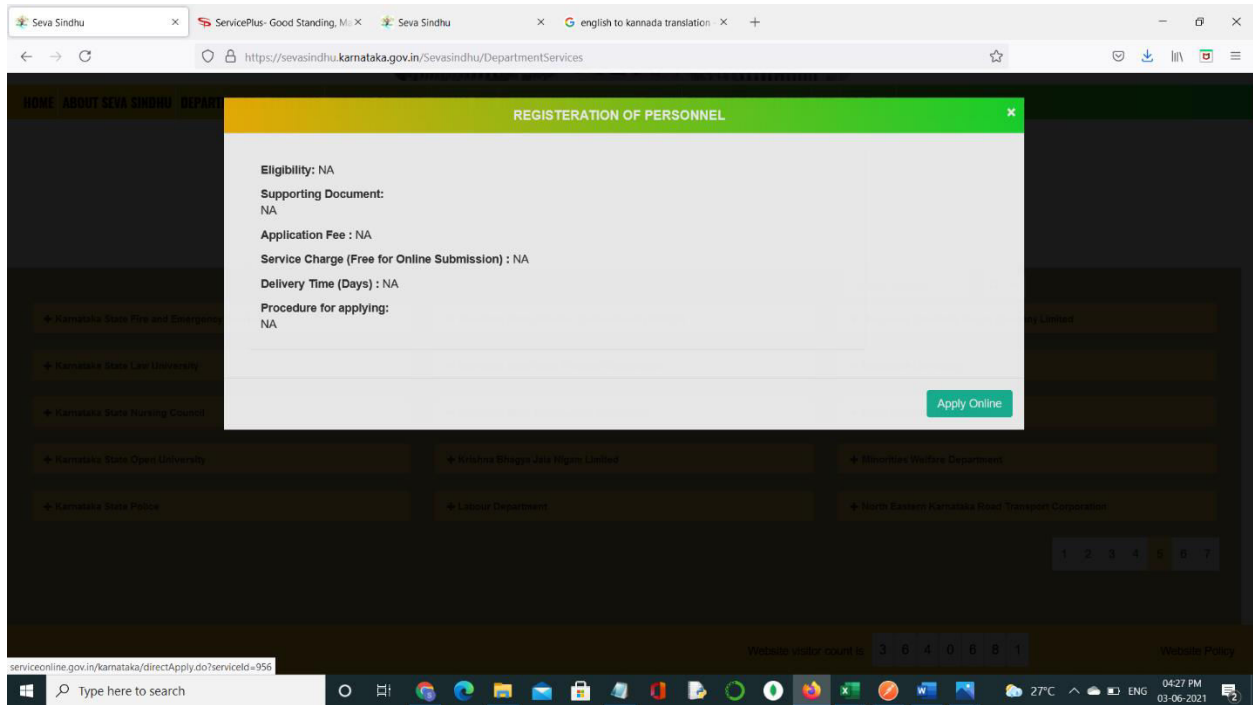
Step 1: Go to **sevasindhu.karnataka.gov.in** website and click on **Departments & Services.**
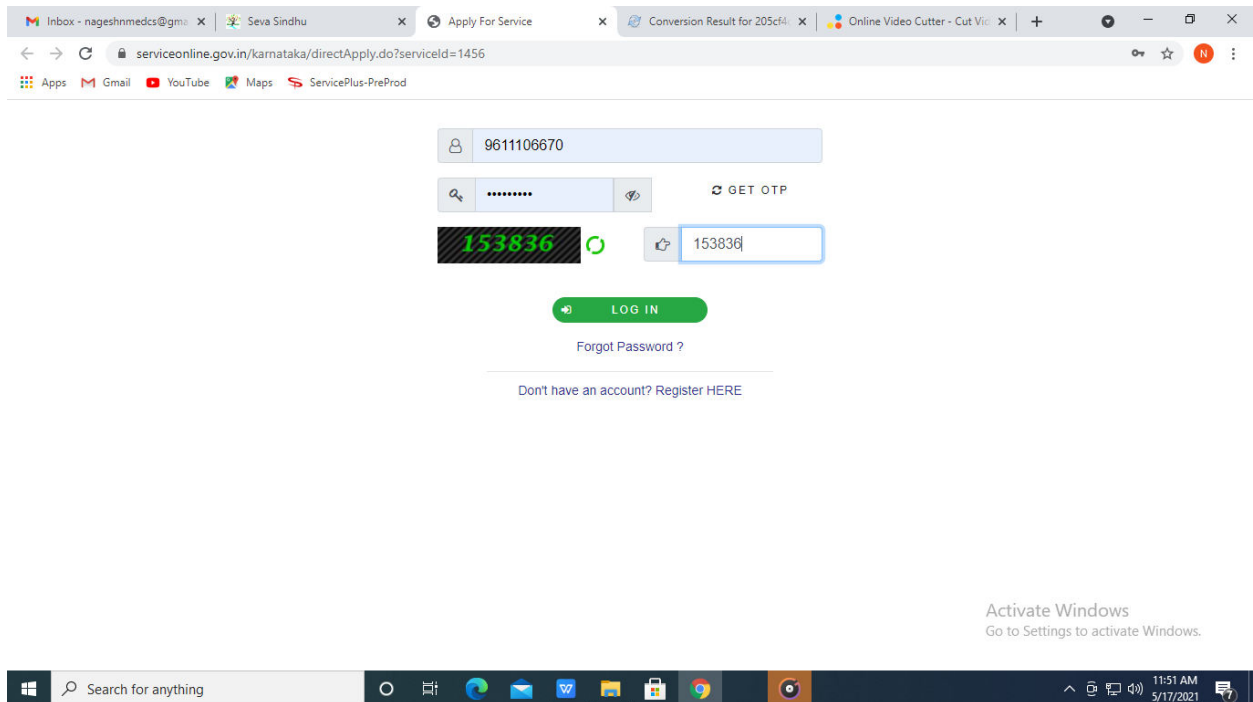

Step 2: Click on **Karnataka State Nursing Council** and select **REGISTERATION OF PERSONNEL**. Alternatively, you can search for REGISTERATION OF PERSONNEL in the **search option.**

Step 3 : Click on **Apply online**.

Step 4: Enter the username, password/OTP, captcha and click on **Log In** button.

Step 5 : Fill the Applicant Details.

Step 6: Verify the details. If details are correct, select the **checkbox ("I Agree") & Submit.**

Step 7: A fully filled form will be generated for user verification.

Step 10 : Saved annexures will be displayed and click on **eSign and Make Payment** to proceed.

Step 11 : Click on I agree with above user consent and eSign terms and conditions and Select authentication type to continue .

Step 12 : Enter **Aadhaar Number** and click on **get OTP.**

Step 13 : Enter **OTP** and click on **Submit.**

Step 14 : Select the **Mode of Payment** and click on **Make Payment** to proceed.

Step 15 : Select preferred payment method (Credit Card/Debit Card/Internet Banking), enter the required details and click on make payment
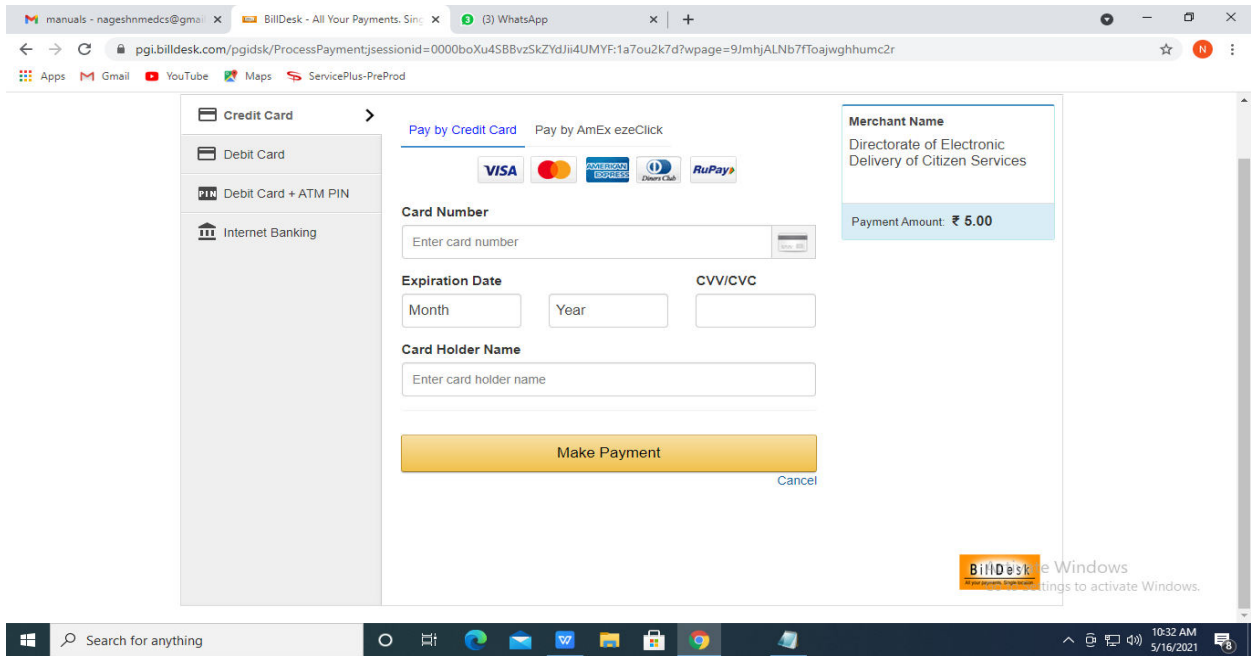
Step 16 : After payment is successful, acknowledgement will be generated. Acknowledgement consists of applicant details, application details and the payment details for applicant's reference.
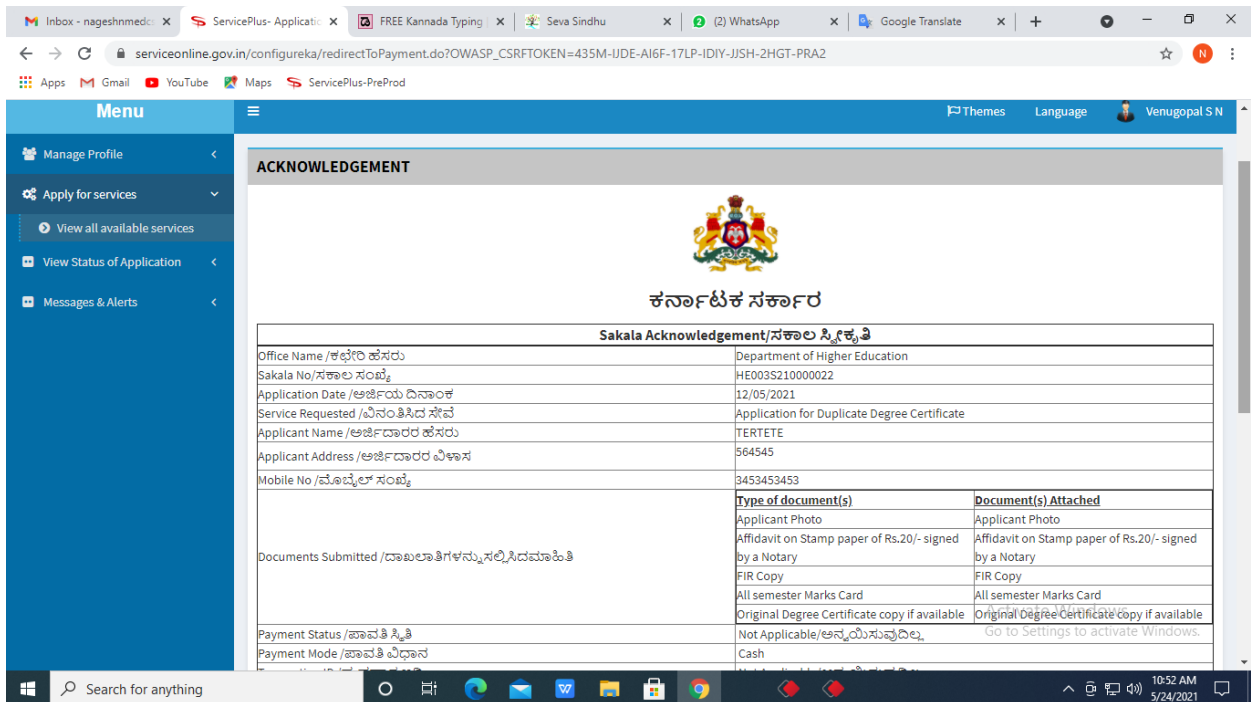
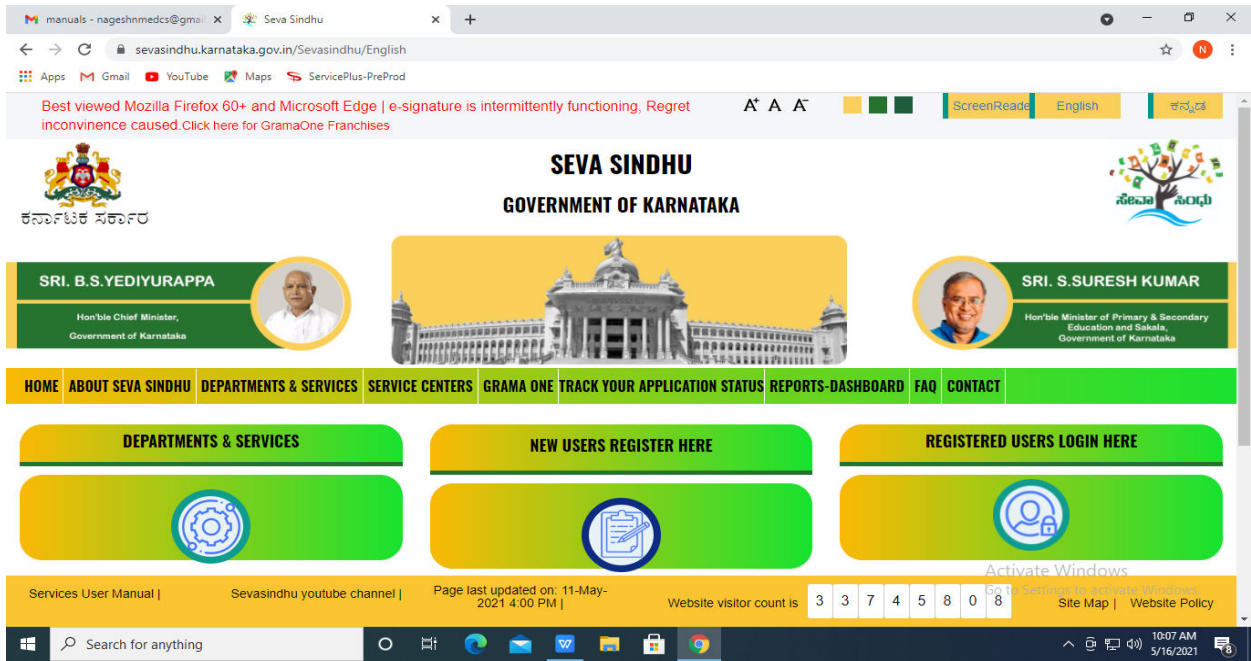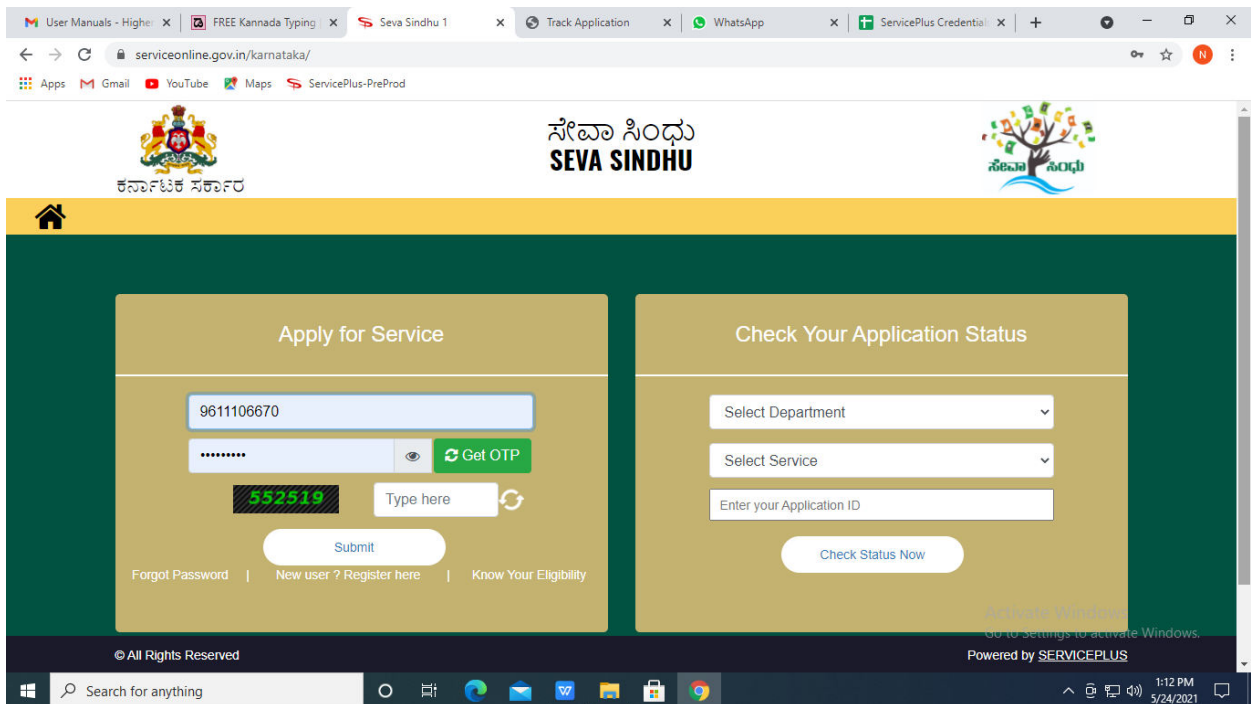**Step 17 :** To download the certificate, go to the **sevasindhu.karnataka.gov.in** and click on **<u>Registered Users Login Here.</u>**
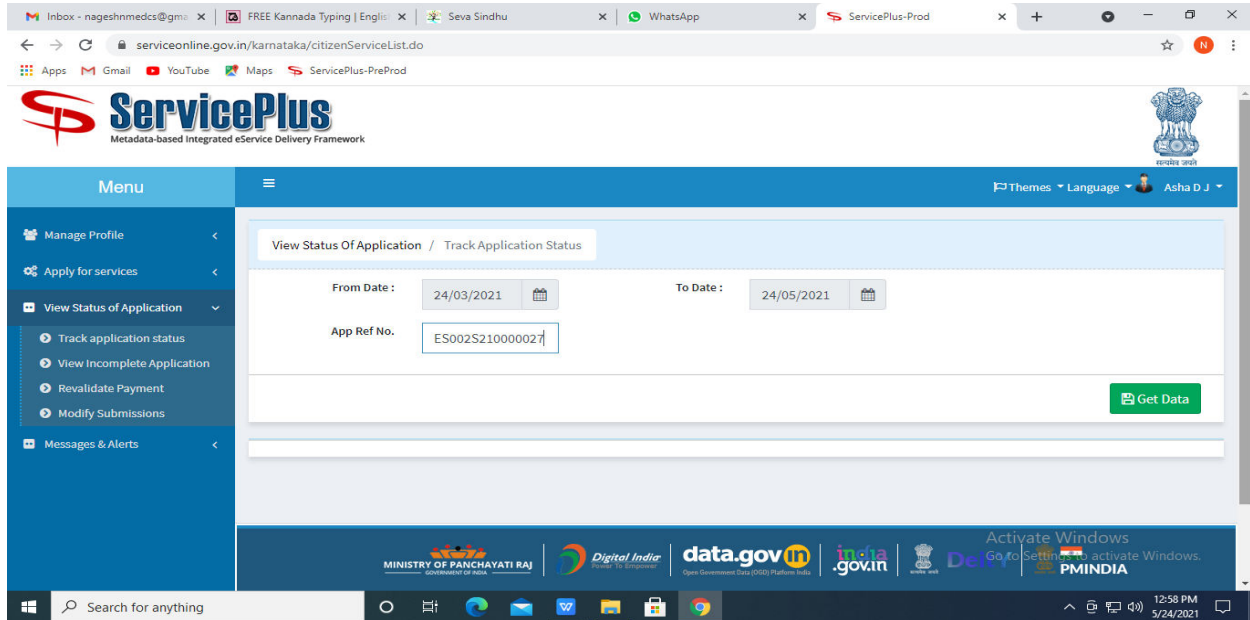

Step 18 : Once the login page is open, enter your username, password/OTP, captcha and click on **<u>Submit.</u>**
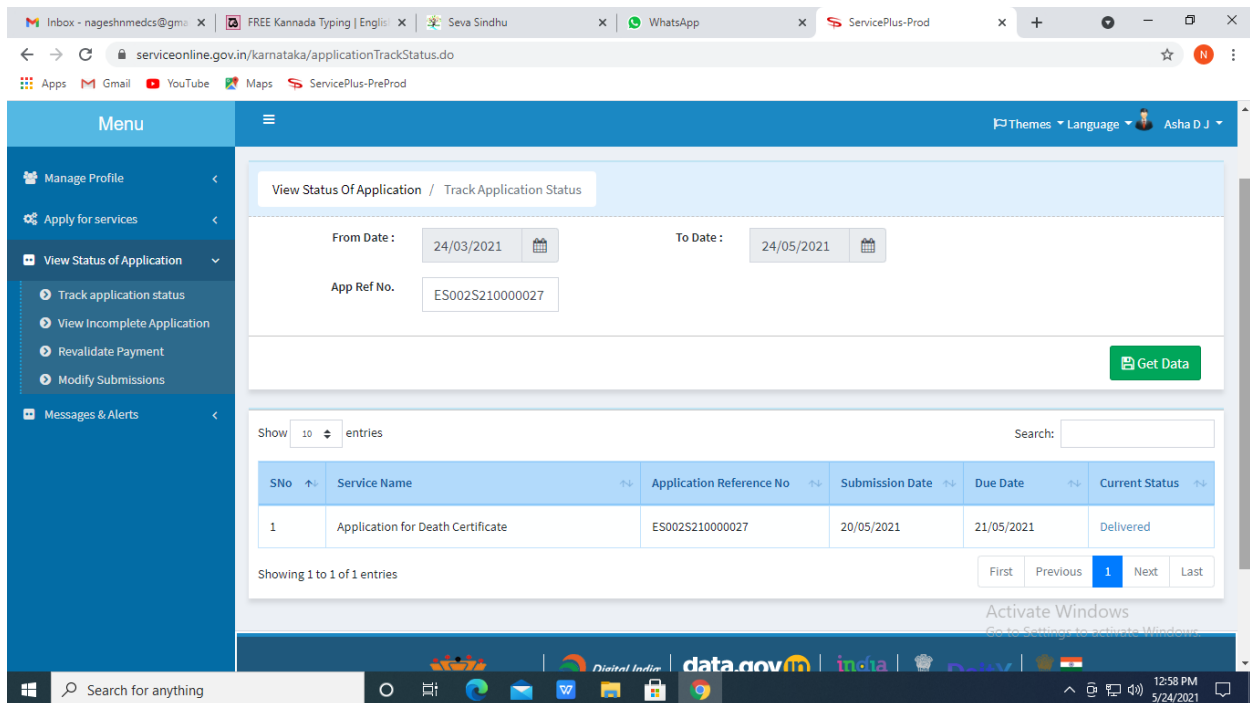
Step 19 : Click on **View Status of Application --> Track application status**. Enter Application Reference Number (you can refer to Acknowledgment/SMS to get Application Reference Number) and click on **Get Data**.

Step 20 : Check Current Status of the application. If it is delivered, Click on **Delivered**.

Step 21 : Under Issue Document(s), click on **Output Certificate.**

Step 22 : REGISTERATION OF PERSONNEL Output Certificate will be downloaded. You can print the certificate if required.